

# SERIES XXI

FILING &  
STORAGE  
SOLUTIONS



## Lateral Files

Combining simple, clean design with maximum quality and function, **Series XXI** filing and storage products are the right choice for the modern office. Selecting from **Series XXI** lateral files, pedestals, vertical files, kiosks, book-cases, and design-your-own filing systems makes perfect sense. Featuring ample storage space, **System XXI's** lateral files can hold most types of media. Sturdy construction ensures the long life of the product. Choose between preconfigured lateral files and files with 1 1/2" upright spacing for nonstandard filing requirements. Drawer configurations include a range of interior options from traditional hanging files to storage for EDP requirements. Notched, heavy-gauge drawer sides can accept legal, letter, and metric-size hanging folders.





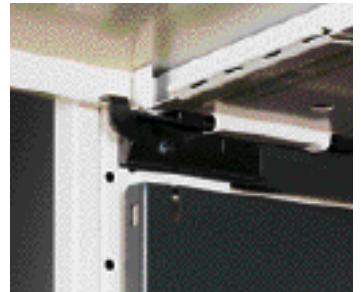
Rollout shelves allow for easy access to internal contents.



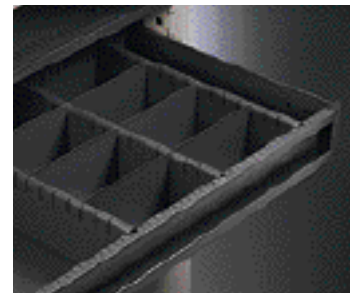
Use a 1/4" socket wrench to adjust glides from inside. The glides allow adjusting from inside or outside and allow accurate leveling of the cabinet.



Laterals feature the **Series XXI** patented interlock. The interlock promotes safety by preventing more than one drawer from opening at a time. By automatically restaging, the interlock also prevents damage to the system if the drawers are removed and reinstalled.



The **Series XXI** receding door mechanism's nylon glides prevent metal-to-metal contact, allowing smooth motion. The mechanism also features integral brackets that control outward movement and prevent doors from lifting out of the tracks and scraping on components above.



**Series XXI** addresses the needs of the 21st century office employee with its media drawers. Users can configure 6" drawer interiors to hold diskettes, video tapes, stationery, and more.

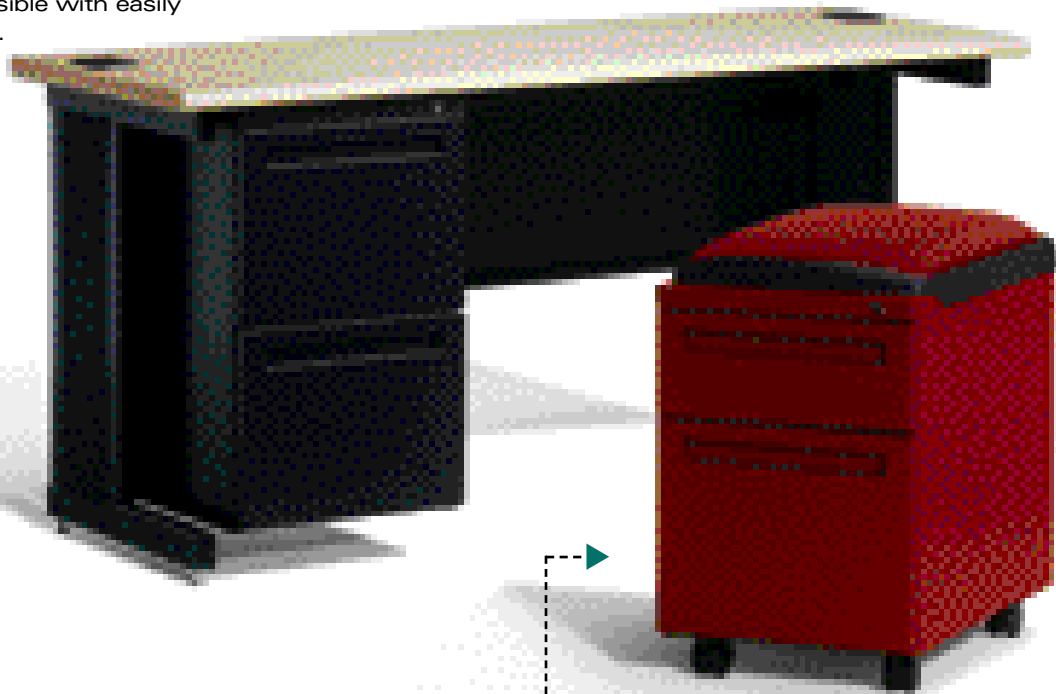
### Pedestal Files

**Series XXI** pedestals are the solution to any office storage need and complement other files and office furnishings. Select from freestanding, hanging, worksurface supporting, and mobile models.

**Series XXI** pedestals are versatile and strong. Standard models fit under 20", 24", or 30" deep work-surfaces. Drawers are available in 3", 6", 12", and 15" heights, accommodating most office supplies or computer printouts. Pedestals are made of 18- to 22-gauge cold-rolled steel.

The pedestals feature welded box frame construction that provides a sturdy mount for drawers. Drawers open and close smoothly due to heavy-duty, ball-bearing suspensions. Screw-mounted, double-wall drawer fronts are easily changed.

Random key-alike or master-key combination locks provide security for the end user. On-site custom keying is made possible with easily removed lock cores.



An available cushioned pedestal top converts a standard mobile pedestal to a cushioned office side chair.



Available dividers provide back support for side-to-side hanging files. **Series XXI** pedestals feature heavy-duty, ball-bearing slide arm suspension, allowing for smooth, yet durable, operation.



The self-aligning hangers interconnect with keyhole slots in pedestals and lock into place with one thumbscrew.



An optional pencil tray stores and organizes pens, pencils, paper clips, and other office supplies.

## Vertical Files

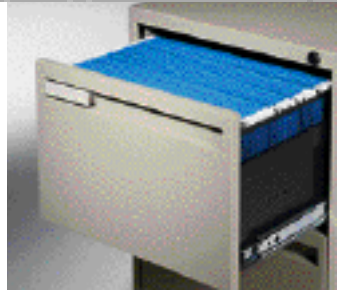
The simple design of **Series XXI** vertical files along with its perimeter cabinet dimensions echo that of the other **Series XXI** offerings.

The **Series XXI** vertical files feature: adjustable glides, safety interlock, and removable lock. The cabinets are available in letter and legal (15" and 18") widths; in two, three, four, and five drawer configurations.

Drawers can be configured with folder bars for hanging file storage or compressor followers for traditional tab folder storage (or a combination of both).

As strong as it is versatile, the **Series XXI** vertical file is constructed of heavy-gauge steel and a welded internal box frame. Additional strength is provided by heavy top and bottom bracing and a hidden brace welded to the front of the five drawer unit.

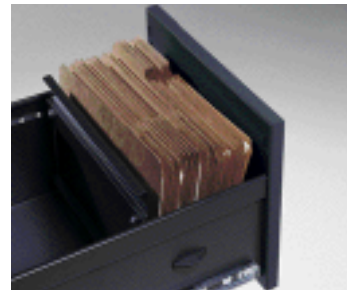




Legal-sized vertical file cabinets are 18" wide.



Glides that adjust from inside the cabinet make installation even easier.



User-friendly compressor followers adjust by pulling up and moving forward or backward, in 1" increments, accommodating most filing needs.



Hanging file storage is easily managed with field-installable folder bars. Pre-drilled holes at the rear of the file allow for bars to be quickly positioned with a Phillips head screwdriver.

### Kiosk/Storage Units

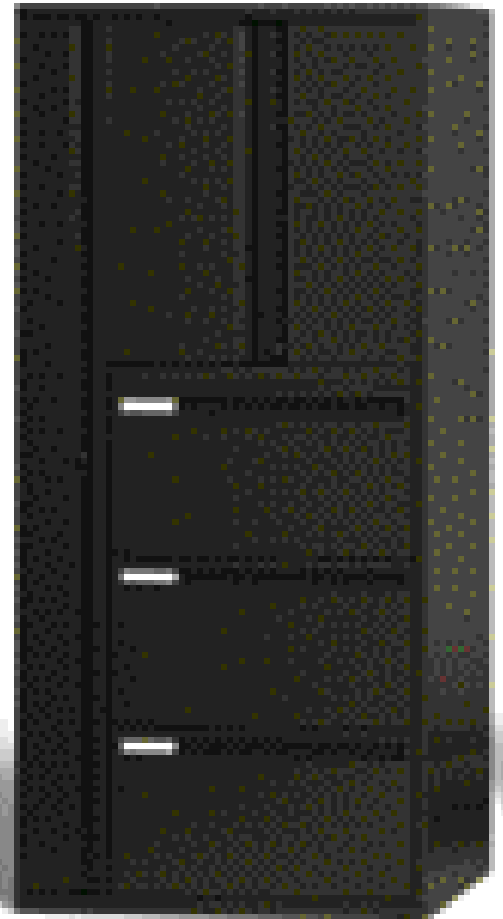
**Series XXI** kiosks provide alternatives to ordinary filing systems. The kiosks were designed to provide multiple storage options in one comprehensive system: wardrobes to hold a coat or change of clothes; drawers for filing needs; open shelves to display items, or a closed cupboard for additional storage. Both the kiosk with open bookshelf and kiosk with hinged doors are constructed of 18- and 22- gauge steel.

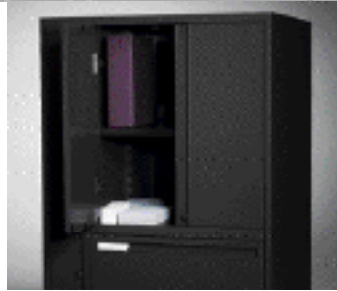
**Series XXI** bookcases are at home in any office setting. Their versatility is readily apparent in their available depths, widths, and heights, as well as in their adjustable shelves. The bookcases coordinate well

with the lateral file line and come in both standard and accent finishes.

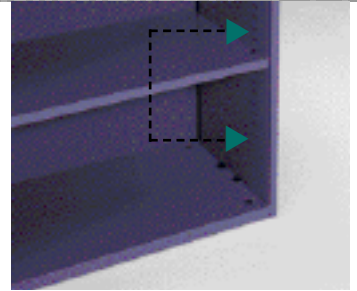
Versatility is also a feature of **Series XXI** storage cabinets. The cabinets accommodate shelf, wardrobe, and media storage requirements. Lateral files can be linked with cabinets to combine filing and storage functions. Cabinets can be configured as half lateral file and half storage cabinet, adding to their adaptability.

With so many options and a sharp image, **Series XXI** filing and storage products are clearly the right choice for today's office.





Shelving options include the kiosk with hinged doors and the kiosk with open bookshelf.



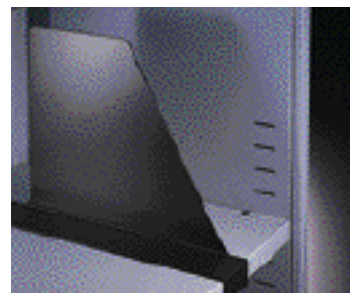
Shelves adjust in 1" increments, allowing the user to adjust for specific needs. Glides that adjust from inside the cabinet make installation even easier.



Kiosk's full-width finger pulls afford convenient access from any position.



The steel kiosk add-on wardrobe is 9" wide, 18" deep, and 65-9/32" high to match a five high **Series XXI** lateral file.



Book end supports move across the width of the shelf, accommodating the user's needs accordingly. The supports are available in a dark tone finish.

### Design-Your-Own Filing Solution

Specify your own personal storage and filing configurations with the **Series XXI** design-your-own filing. Anything goes with the design-your-own system. Basic shells are available in 40 heights from 17-13/16" to 77-17/32". Drawers are available in 3" to 15" heights. Accessories include: posting shelves, locking tie bars, rollout shelves, receding doors, binder hanging bars, shelf dividers, reel inserts, compressor followers, and coat rods. The design-your-own filing system fits the user's specific and unique needs.

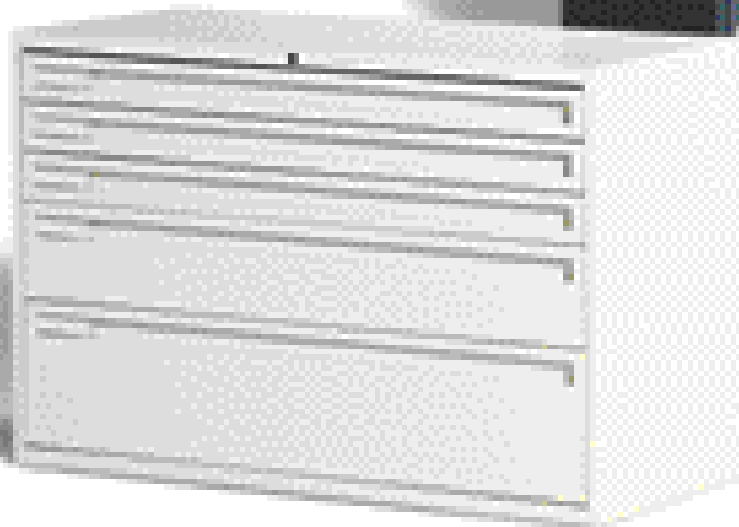
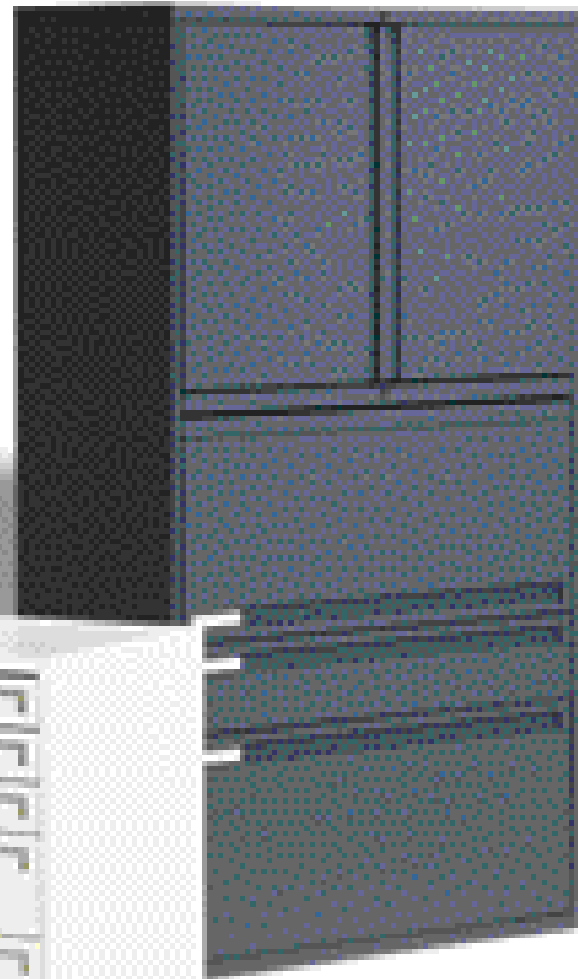
Quality **Series XXI** features are included in the design-your-own files—patented interlocks, single-bit locks, counterbalance weights, heavy-duty suspensions, internal bracing, and top and bottom reinforcements.



**Sample 1**  
**27" High Shell:**  
3—3" Drawers  
1—6" Drawer  
1—9" Drawer

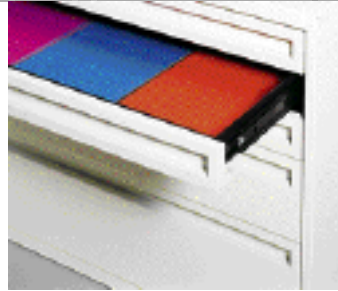
#### Sample

**Sample 2**  
**65-9/32" High Shell:**  
1—25-1/2" Hinged Door  
1—1-1/2" Posting Shelf  
1—1-1/2" Receding Door  
1—6" Drawer  
1—15" Drawer



**Sample**  
**3**

**48-7/16" High Shell:**  
2—15" Receding Doors  
1—15" Drawer



In the design-your-own system, 3" drawers are ideal to store maps and other large sheets of paper. Drawers are available in 3" to 15" heights.



A posting shelf conveniently extends from the 1-1/2" opening of a lateral file, making note-taking possible at a moment's notice.



Binder hanging bars are an available accessory in the design-your-own filing system. The binder frame is field-installable and holds 3" of filing material.

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